

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, December 9, 2010 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Dingman, Donnellan, Fitch, Hsiao, Orpe, Tymczyszyn, and Chairperson Jacobsen.

Absent: None.

Also Present: Facility Operations Manager Megerdichian and Business Manager Williams.

3. FLAG SALUTE

Commissioner Dingman led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Donnellan, seconded by Commissioner Fitch, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF OCTOBER 14, 2010

Commissioner Tymczyszyn offered the following clarifications to the October 14, 2010 meeting minutes:

Page 2, 7A, paragraph 2, line 9: "He mentioned that the FAA Torrance Tower Chief is fully on board with the strategy."

Page 3, paragraph 7, "...Commissioner Tymczyszyn pointed out that the City's Municipal Code regulations relating to the Airport are old and outdated."

Page 3, paragraph 8, line 4: "...the Commander from the Coast Guard committed to a reduction in routine transit flights over the City."

MOTION: Commissioner Fitch moved for the approval of the October 14, 2010 Airport Commission meeting minutes as amended. Commissioner Hsiao seconded the motion; a voice vote reflected unanimous approval (Commissioners Dingman and Donnellan abstaining).

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

None.

7. ACTION ITEMS

7A. EXPERIMENTAL AIRCRAFT ASSOCIATION B-17 BOMBER DISPLAY AT ZAMPERINI FIELD APRIL 8-10, 2011.

Facility Operations Manager Megerdichian introduced the item and welcomed Nancy Clinton, Air Fair Director, Torrance Air Fair Association.

Ms. Clinton provided background and presented a proposal to bring the EAA B-17 bomber "Aluminum Overcast" to Torrance Airport on April 8-10, 2011 as well as to offer a computer program provided by Flight Path Museum that teaches flying skills to all ages on April 9, 2011.

Responding to Commissioner's inquiries, Ms. Clinton stated that the EAA exhibit will be located in front of the General Aviation Center (GAC), that the main entrance will be through the GAC, and that parking will be available in front of the GAC and just east of the new Robinson Helicopter parking lot.

In response to Commissioner Tymczyszyn's inquiry regarding expenses, Ms. Clinton advised that proposed expenses are \$6,593.27, that funding would come from the Airport Aeronautical Fund, and that any unused funds goes back to the City. She noted that last year's expenses were \$5,742.22 and came in \$200 under budget.

Responding to Commissioner Fitch's inquiries, Ms. Clinton advised that there would be no general admission or parking charges, that Torrance Air Fair Association receives a percentage of profits from the sale of T-shirts, memorabilia, and rides, and that the event would be advertised in the Daily Breeze, Beach Reporter, and Peninsula News.

MOTION: Commissioner Dingman moved to recommend that the 1) EAA display a B-17 Bomber at Zamperini Field on April 7-11, 2011, 2) event be designated as a special exhibit under Section 46.8.10 of the Torrance Municipal Code which exempts such events from aircraft noise regulations, 3) EAA conduct flights for hire, and 4) City provide funding in the amount of \$6,593.27. Commissioner Fitch seconded the motion; a roll call vote reflected unanimous approval.

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Chairperson Jacobsen noted that the following reports for November and December 2010 were included in agenda materials: Hangar and Tie down Rental Status, Ongoing Projects, Meeting Room Schedules, Hangar Waiting List, Events Requiring Emergency Response, and Airfield Operations Status.

Referring to Ongoing Projects, Facility Operations Manager Megerdichian announced that Hangar Electrical Phase II is complete and that all 341 hangars have now been upgraded electrically. He recognized Business Manager Williams for her

efforts in working with electricians and tenants and seeing the project through completion.

Responding to Commissioner Fitch's inquiries, Facility Operations Manager Megerdichian stated that tenants are responsible for the interior of their hangars and that the Fire Department is not reimbursed for emergency response.

Commissioner Fitch related her observation that a noise abatement sign is missing from the runway threshold and staff advised that it was too big and is being redesigned.

Chairperson Jacobsen noted the increase in operations in November 2010 and received clarification that the operational count comes from the FAA.

8B. LAND MANAGEMENT REPORT – AERONAUTICAL

Facility Operations Manager Megerdichian noted that a Land Management Update from Land Management Team Chair Sunshine was included in agenda materials. He reported that City Council approved the lease concept for the Western Museum of Flight on November 23, 2010.

8C. NOISE ABATEMENT QUARTERLY REPORT

None.

9. ORAL COMMUNICATIONS #2

9A. Facility Operations Manager Megerdichian briefly reviewed results of Helicopter Roundtable committee meetings of November 4, November 17, and December 2, 2010. He stated that at the first meeting the committee identified 14 topics to review in the Letter of Agreement (LOA). He advised that major points discussed and approved in concept so far include modification to the southeast route and to extend the Crenshaw route to the shoreline over vacant land area.

He noted that committee members have been working together cooperatively to create a better document. He expressed concern that revisions need to be submitted to the Southern California Airspace Users Group by February 2011 in order to be published in helicopter charts for publication in July 2011. He announced the next committee meeting on December 14, 2010 and stated that recommendations for some revisions would likely be presented to the Commission in January 2011. He added that he would like to continue the committee meetings indefinitely until all issues are addressed.

Responding to Chairperson Jacobsen's inquiries, Facility Operations Manager Megerdichian stated that staff is checking if helicopter charts are revised annually or on a five-year cycle. He that Robinson Helicopter is very conscious of noise sensitive areas and that their main concern is helicopter pilots that are transient and not based in Torrance.

9B. It was clarified that the Class C Airspace proposal would affect primarily fixed wing aircraft and that helicopter arrival and departure routes are outside or underneath it.

9C. Commissioner Fitch thanked Commissioner Tymczyszyn for taking her for a ride in his airplane.

9D. Commissioner Fitch expressed appreciation to Deputy Director Cessna for providing a City map showing Noise Sensitive Areas and noise monitors.

9E. Commissioner Fitch stated that at Helicopter Roundtable meetings residents complained about noise, low-flying helicopters, and that no real estate or seller disclosure reports regarding Airport noise were provided when they purchased their homes.

9F. Commissioner Fitch distributed a report and initiated discussion regarding the need to update the Airport Master Plan last updated in 1982. She requested Commissioners' concurrence to recommend that staff request City Council to approve an Airport Commission sub-committee to draft an appendix to the Airport Master Plan that addresses the Airport Influence Areas as well as noise considerations.

Commissioner Tymczyszyn expressed concern that the proposed appendix would be one good chapter to an outdated Master Plan and suggested that it be a separate document.

Facility Operations Manager Megerdichian recalled that updating the Airport Master Plan was one of the Work Plan goals established by the Commission in 2007 and approved by City Council. He offered to speak to the City Manager to determine if the 2007 Work Plan is still valid or if adding an amendment to the Plan was a viable option.

Chairperson Jacobsen recommended waiting until staff speaks to the City Manager before moving forward with the proposal.

9G. Commissioners and staff wished each other a happy holiday season.

10. ADJOURNMENT

MOTION: At 8:25 p.m., Commissioner Donnellan moved to adjourn the meeting to Thursday, January 13, 2011 in the West Annex meeting room at 7:00 p.m. Commissioner Fitch seconded the motion and, hearing no objection, Chairperson Jacobsen so ordered.

Approved as Amended January 13, 2011 s/ Sue Herbers, City Clerk
